**Key information you will be asked to provide when making a referral:**

**Education for children with health needs**

**who cannot attend school**

|  |  |
| --- | --- |
| I am notifying the Local Authority regarding absence due to health reasons where: | * The school/setting **is** able to provide a suitable education * The school/setting is **NOT** able to provision suitable education |
| Please state how the school’s ‘supporting pupils with health needs’ policy been applied to the CYP? |  |

**School Details**

|  |  |
| --- | --- |
| Date of first absence from school/setting: |  |
| Date returning to school/setting where known: |  |
| Number of days absent to date for a single health reason (in one academic year): |  |
| Number of days expected to be absent (e.g. planned operation) for a single health reason (in one academic year) where known: |  |

**Health Questions**

|  |  |
| --- | --- |
| Please describe the health concern/medical diagnosis? |  |
| Reasons for and type of support being requested? |  |
| Are there any health professionals currently involved or previously involved linked to the health need in this referral? | Name  Role  Organisation  Are they currently involved?  Date of first/last involvement |
| Are there any other current involvement/s supporting services (e.g. SEND Team, CSC): | Name  Role  Organisation  Are they currently involved?  Date of first/last involvement |
| Any other comments relating to this notification/request for support from the Local Authority: |  |

**Essential Documents – Attach essential reports/ policies.**

|  |  |
| --- | --- |
| Copy of Individual Healthcare Plan (IHP) |  |
| Copy of any reports from Health Professionals |  |
| Copy of any reports from other Professionals |  |
| Copy of the school’s supporting pupils with health needs policy |  |
| EBSA: Does the student have anxiety about attending school/setting or is considered to have EBSA?  Copy of current EBSA plan and evidence of using the MK EBSA Guidance |  |
| Copy of CYPs attendance record for the current academic year |  |
| Copy of other relevant reports |  |